



## CHITIMACHA TRIBE OF LOUISIANA

**TITLE OF POSITION:** SPECIAL EDUCATION CLASSROOM ASSISTANT

**DEPARTMENT:** CHITIMACHA TRIBAL SCHOOL

---

**JOB SUMMARY:** The role of the paraprofessional in special education is to work under the supervision of a professional service provider to directly or indirectly assist and support in the provision of services to students with disabilities. The role and assignments of a paraprofessional are not defined by a particular student, setting, or program but rather by students' needs as determined by the IEP.

**EDUCATION AND/OR EXPERIENCE:** A high school diploma or GED AND Pass the PRAXIS Paraprofessional Assessment, prior to commencement of employment OR Possess an Associate's Degree in Child Development or a closely related field. Preferably three (3) years of experience in working with children in either the school or childcare setting.

**ADDITIONAL REQUIREMENTS:**

- Background investigation will be required.
- Subject to pre-employment and random drug testing.
- Must obtain first aid, adult, and child CPR certification within six months of employment. Recertification of first aid, and adult and child CPR will be required annually.

**BENEFITS:** Medical Insurance (Federal Program), Dental / Vision Insurance, Critical Illness Insurance, 401(k) Employer Match, Paid Time Off (PTO), Employee Discounts, Employer Paid Life Insurance, Short Term / Long Term Disability and Life Insurance.

**HOW TO APPLY:** View our website [www.chitimacha.gov](http://www.chitimacha.gov), or visit the Human Resources Department at 230 Chitimacha Loop, Charenton, Louisiana. Applications are accepted: Monday–Thursday 7:30 a.m. – 5:00 p.m. and Friday 7:30 a.m. 11:30 a.m.

**CLOSING DATE: THIS POSITION WILL REMAIN OPEN UNTIL FILLED.**

PREFERENCE WILL BE GIVEN TO QUALIFIED NATIVE AMERICANS PURSUANT TO PUBLIC LAW 93-638 AND THE INDIAN SELF-DETERMINATION AND EDUCATION ASSISTANCE ACT AND THE INDIAN CIVIL RIGHTS ACT 25 U.S.C. 450e(B).