



CHITIMACHA TRIBE OF LOUISIANA

TITLE OF POSITION: SPECIAL EDUCATION CLASSROOM ASSISTANT

DEPARTMENT: CHITIMACHA TRIBAL SCHOOL

JOB SUMMARY: The role of the paraprofessional in special education is to work under the supervision of a professional service provider to directly or indirectly assist and support in the provision of services to students with disabilities. The role and assignments of a paraprofessional are not defined by a particular student, setting, or program but rather by students' needs as determined by the IEP.

EDUCATION AND/OR EXPERIENCE: A high school diploma or GED AND Pass the PRAXIS Paraprofessional Assessment, prior to commencement of employment OR Possess an Associate's Degree in Child Development or a closely related field. Preferably three (3) years of experience in working with children in either the school or childcare setting.

ADDITIONAL REQUIREMENTS:

- Background investigation will be required.
- Subject to pre-employment and random drug testing.
- Must obtain first aid, adult, and child CPR certification within six months of employment. Recertification of first aid, and adult and child CPR will be required annually.

BENEFITS: Medical Insurance (Federal Program), Dental / Vision Insurance, Critical Illness Insurance, 401(k) Employer Match, Paid Time Off (PTO), Employee Discounts, Employer Paid Life Insurance, Short Term / Long Term Disability and Life Insurance.

HOW TO APPLY: View our website www.chitimacha.gov, or visit the Human Resources Department at 230 Chitimacha Loop, Charenton, Louisiana. Applications are accepted: Monday–Thursday 7:30 a.m. – 5:00 p.m. and Friday 7:30 a.m. 11:30 a.m.

CLOSING DATE: THIS POSITION WILL REMAIN OPEN UNTIL FILLED.

PREFERENCE WILL BE GIVEN TO QUALIFIED NATIVE AMERICANS PURSUANT TO PUBLIC LAW 93-638 AND THE INDIAN SELF-DETERMINATION AND EDUCATION ASSISTANCE ACT AND THE INDIAN CIVIL RIGHTS ACT 25 U.S.C. 450e(B).